



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	KALAPRABOHINI'S INSTITUTE OF DESIGN, KOLHAPUR
• Name of the Head of the institution	Ar.Girija Girish Kulkarnni
• Designation	Principal
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	02312680970
• Mobile No:	9823150278
• Registered e-mail	kpid2002@gmail.com
• Alternate e-mail	ggarch08@gmail.com
• Address	253Kh, C/o Bhalji Pendharkar Cultural Centre, Behind Mahaveer Garden, Nagala Park, Kolhapur.
• City/Town	Kolhapur
• State/UT	Maharaashtra
• Pin Code	416001
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	Shivaji University, Kolhapur				
• Name of the IQAC Coordinator	Ar. Kedar G. Kulkarni				
• Phone No.	02312680970				
• Alternate phone No.	02312688958				
• Mobile	9422521101				
• IQAC e-mail address	kpid2002@gmail.com				
• Alternate e-mail address	yourskedar@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.kpinstituteofdesign.org/pdf/AQAR%20-%202019-2020.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.kpinstituteofdesign.org/academic-calendar.html				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.24	2018	02/11/2018	01/11/2023
6. Date of Establishment of IQAC			15/08/2016		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Due to Pandemic situation online lectures has been conducted for the students. Institute has managed to take Guest Lectures, seminars, webinars etc..	
Due to Pandemic situation online virtual Cultural event for refreshment of the student in Pandemic situation.	
ICT has been used for monitoring students to prepare short films for motivating students about Environmental sustainability	
Guidance of Arunima for students about profession and Maters education.	
Women's day celebration - motivating students for physical & Mental fitness through women airman leady.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Implementation of CBCS system for B.Des-1st year.	As per the University Guideline college has taken feedback and suggestions on first year syllabus by the concerned staff which is been forwarded. As per syllabus guidelines received successfully starts Implementation of CBCS system

<p>Organizing online Workshops / Lectures / Seminars / Webinars arranged by eminent professionals for our Students</p>	<p>for B. Des-1st year.</p> <p>This is us continues activity for gaining knowledge of the different professionals related to interior designing field techniques, skills, and styles. This activity gives students exposure to the verity of cultures in India and abroad through these professionals are invited to present their projects, Skills and techniques. Lectures provide students' knowledge about the current trends in profession in different cities of India. Participation seminars with difference professionals, Artist, makes with difference professionals, Artist, makes students to gain their innovative concepts, different approaches hand skills, soft skills. But Due to pandemic situation this activity will be conduct online.</p>
<p>Participation of faculty in online Seminars /Conference /Teacher Training Programmes</p>	<p>The Institute has promoted the faculty members to participate in the various online conferences' seminars, Training Programs, workshops organized by IIA, Rotary, and University & Affiliated Colleges. Participation in seminars with different professionals, Artist, makes them to gain their innovative concepts, different approaches, hand skills, soft skills for developing innovate teaching Methodologies to complete curriculum. The host institutes and its faculties learn how to organize and coordinate various activities,</p>

	<p>work hard, and interact with resource persons having different mind-sets. Faculties will be able to appreciate and have sense of value for their peers. They offer an opportunity to develop new professional relationships, meet new friends, gain knowledge and become more successful in learning outcomes.</p> <p>Effective professional development enables educators to develop the knowledge and skills. It helps to increase linkages with industries, professionals which give direct benefit to students in form of research project, internship in industry, Guest lectures, to students from conference speakers and employability</p>
Computerized Presentation Technique for CAD Drafting.	<p>Student are made to verse with computerized presentation techniques which are useful to them not only for their portfolios of design Course, for their final presentation in front of external examiner's at the time of University External Orals but it will be useful for them in going employment for their career, in field of Interior Designing either in offices or for presentation of the Project in front of the Client.</p>
Online Teaching	<p>Due to pandemic situation staff is been guided for taking online lectures and intractive studio sessions to meet the requirement of completion of syllabus as per university guideline given.</p>
Arranged Case Studies / Site	<p>This activity provides student's</p>

Visits/ Study tours for students	practical aspects of the curriculum, which is acquired coming out of from the routing class room teaching. 1. Case study given them idea of the needs and supply of the Client. 2. Site Visits given them actual technologies, used on site for any project coming in to reality. 3. Study Tours gives exposure to them knowledge of different cultural climate responsive design idea.
Participation in Various Design Competitions Local & National level.	This is tradition of our Institute for last 18 years which give students exposure of computing and realizing about the skills, techniques, and qualities with metro city students. Promoting students for this activity and preparing them for employment and self-employment in the field of interior designer, As mini of the jury members for such competition always look for the employment for the their offices and repo with jury members give students essay accesses for employment
Feedback System Alumni / students/ Stake Holders	This Feedback system is help us for contest up gradation in curriculum, teaching methodologies, going for outcome based education and developing infrastructure /administration as well unspoken needs of the students. Like installation of sanitary napkin winding machine etc..
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
Kalaprabodhini Trust.	02/12/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	28/01/2022

Extended Profile**1. Programme**

1.1	1
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	143
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	115
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	40
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	08
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	12
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	6
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2678398
4.3 Total number of computers on campus for academic purposes	14

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Considering mission and vision of the institute, institute had planned workshop to align the academic activities.
- Developing the academic plan based on the feed-back, experiences and the result analysis
- Designed, Implemented & Faculty Training Programme for a new

outcome-based choice-based credit system (CBCS) curriculum.

- Develop the Course plan and lesson plan for a semester to comply programme outcomes.
- Planned & implemented student enhancement program (value added and transferable & skills)
- For effective implementation of above academic plan, academic calendar, course plan, lesson plan, had been prepared.
- Based on the new curriculum of choice-based credit system (CBCS) grade system CIE constitutes Internal Evaluation, assessment had been planned through committee structure & implemented for effective our come based curriculum.
- While preparing academic calendar for effective implementation outcome-based curriculum. University academic calendar had taken in to consideration for implementation of outcome-based curriculum following points considered:

1. Feedback forms from Students 2. Feedback forms from Teachers 3. Feedback forms from Alumni 4. Feedback forms from Employers.

- Detail Planning of implementation of course plan, lesson plan.
- Detail Planning of Lerner's, performers continue assessment measuring of programme outcomes and course outcomes.
- Due to pandemic condition curriculum planning had been divided in to experiential learning and online learning.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.kpinstituteofdesign.org/academic-calendar.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the pandemic condition for effective implementation of new CBCS curriculum academic calendar. the academic calendar had been prepared considering academic calendar from university following points had been considered for the preparation of the academic calendar

1. Flow Diagram of Curriculum Planning & implementation
2. Detailed Planning & Designing of Course plan, lesson plan for outcome based programe.
3. Detailed planning & implementation of continues assessment of

each course plan & lesson plan for monitoring of effective curriculum, learners' performance assessment.

4. Workshops, Guest Lectures, seminars, for curriculum enrichment courses.
5. Workshops, Guest Lectures, seminars, for value added courses.
6. Workshops, Guest Lectures, seminars, for transferable & Generic Skill courses.
7. Considering Grade system of new CBCS curriculum detailed planning of continuous assessment had been prepared for curriculum enrichment courses, value added courses, transferable & Generic Skill courses.

For the Conduct of continuous internal evaluation following points considered - Students and faculty members get acquainted with Shivaji University rules, regulations and evaluation process through orientation programs. •Various workshops are conducted on syllabus framing, curriculum development and teaching methodology at Institute level in which unit wise evaluation schemes are finalized. •Evaluation process is thoroughly discussed in the meeting/ Lecture held by Principal and staff, as well as in class committee meetings with students. •Continuous assessment report of the course is displayed in respective studio every month. •The evaluation is an integral part of teaching learning process. So, the institution makes effective arrangements for the smooth functioning of the evaluation processes. The institute has developed an appropriate mechanism for this purpose. •Thus, all stakeholders are consulted and their opinion is sought before any changes are affected, such prevailing information is given in the form of circulars and notices are displayed at prominent place. •Academic calendar is displayed, that adheres to the systematic conduction of institute level and university level examinations. Implementation of the evaluation reforms of the university:

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University A. All of the above

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

76

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

76

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

76

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Cross -Cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics are addressed through the curriculum and co-curricular & extra-curricular activities

ENVIRONMENTAL STUDIES It gives basic knowledge about environment and issues related to it. It also includes creation of awareness about environmental problems and inculcate skills in students to identify and solve it, by participating in environment protection and improvement.

SUSTAINABLE INTERIORS The course gives knowledge of efficient use of our natural resources is vitally important to our futures. There is growing recognition within the sustainability movement that to be truly effective, a green facility must do more than effectively use natural resources. These facilities need to nurture the health, prosperity and general well-being of the inhabitants in the interior spaces.

COMMUNICATION SKILLS Improves the life skills and professional skills. It provides importance and effective use of non-verbal communication making students proficient in public speaking and presentation skills. It gives opportunity to students to utilize the principles of profession and technical writing for effective communication in the global world.

PROFESSIONAL PRACTICE It gives introduction to professionalism, design practice, working of design organization to the students. As well it gives detail introduction of code of conduct for the interior profession.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

75

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.kpinstituteofdesign.org/testimonials.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

12

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

34

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The 3-tier system is implemented for identifying the level of students. This system helps to identify slow learners & advance learners. An orientation program is conducted for all the first-year students in order to assess their skill set, learning needs with respect to soft skills, rural background problems and queries about basic knowledge. The advanced learners are provided with opportunities of evolving their design ideas. Their skills are also enhanced by conducting the expert lectures and by involving them in to the higher learning task/ideas. Strategies adopted for facilitating Slow Learners: The Institute assigns mentors to These mentors pay personal attention to those students who are reported to be slow learners by regular teachers in each class on every Saturday after the regular academic scheduled complicated. Strategies adopted for facilitating Advance Learners: Advance learners are identified through their interaction in class room and laboratory, concept understanding and articulation abilities etc., Students are encouraged to participate in local/national workshops and seminars to gain the knowledge of advanced topics. Advanced learners are motivated for PG programs by ex-students completed PG'S to take classes at UG level. Such a ex-students are encouraged to take part in Inter-Institute design competition.

File Description	Documents
Link for additional Information	https://www.youtube.com/watch?v=MmcNxxk5Akzk
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
143	8

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Delivering lectures in interactive discussion, making students to participate during studio and theory by asking questions. Discussions about the stages of the project given for each subject. Students are involved in preparing the case study reports and presenting in class rooms. Participative Learning The importance of Participative learning is quoted as "Learning by doing" Assignment of case study, mini projects in each year to group of 3-4 students aids to inculcate the practice of team work task Encouragement for participation in various curricular, extracurricular activities like Project competition, Poster presentation, seminars and sports. Active learning is outcome of Participative learning. Problem Solving Methodologies: Example :- We give there one live fruit/vegetable to sketch in which following skills of the course has been developed. Observation - Design Proportions - Graphics/Design 1. Then we make them cut to cut the live products & sketch it. Where they learn Top view /side view- Graphics Sections

1. We make them to visuals the cut vegies
2. into some live product they are using in day to day life. Where they try to design some product & make a real scale model of it where they try to.
3. Imagination - Design product Scale model- working drawing/ technical

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.kpinstituteofdesign.org/activity-reports-20-21.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. ICT can enhance the quality of education by increasing learner's motivation and engagement. Increased needs of students can be fulfilled by use of various tools of ICT

2. Faculties are assisted by helping to provide access to more and better educational content, for simulations of effective teaching practices by using e-resources like google classroom, digital learning resources
3. To cater the growing needs of online teaching during the pandemic Institute has used Zoon software for smooth conduct of classes.
4. The platform offers an online collaboration space in which teachers and students can share notes, chats, meetings, assignments and apps.
5. Faculties on this platform creates a digital hub that brings conversations, content, assignments and apps together in one place to create a vibrant learning environment.
6. The composition on ICT enables class rooms/seminar halls/labs is given below:

Name of the Class room

Type of ICT Facility

Classroom with LEC facility

4

Seminars Halls

2

Class rooms with WIFI

4

Seminars Halls with LCD Facility

2

Digital Class Room

1

Digital Class Room with LCD facility

1

Digital Class Room with ICT facility

1

Computer Lab with ICT with WIFI / LAN facility

1

Laptop

1

Video Camera

1

Audio System

1

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.youtube.com/watch?v=mmgsTPSUIWs

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

54

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency: All the students are made familiar about the transparency in the internal and external assessment of each course head. For internal assessment grading or marking continuous learning and assessment is required which results in to gradual progress at the end of the semester. **Robustness in-terms of frequency and variety:** The internal assessment is the 3-domain specific assessment. The assessment is done with respect to assessment of cognitive domain, psychomotor domain and affective domain; Internal assessment is done with the marks for each course as per programme structure in the syllabus approved by Shivaji University, While evaluating students for internal assessment, transparency is maintained by making them aware of the marks each stage for every assignment. In continuous assessment process, opportunities to improve marks are given to the students by giving them appropriate time and guidance for each assignment of each course As per the university rules, prior to forwarding these grade / marks to the university students verify and sign the grades/ marks given. This ensures fair grading system. External assessment grading is done by eminent teachers, professional stakeholders appointed by the university which ensures to the student's market related trends in interior design and professional approach towards each assignment.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.kpinstituteofdesign.org/pdf/syllabus/B.Des-Part-1-2.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism followed for redressal of grievances with reference to evaluation is as follows, At Institutional level: A grievance

committee consisting of Principal, subject teachers and mentor is formed. The above committee verifies the nature of grievances. He/she is made aware of transparency in discussion. Mechanism to deal with examination related grievances. The assignment marking scheme is discussed by the faculty with the students. The attendance record of each student is maintained and due weight age is given for attendance in theory class and studio sessions, performance in assignments, tests, and timely submissions. The Institute encourages independent learning through project and paper presentations by students. At University level: The Institute has given the responsibility to exam in charge who takes care of university evaluation grievances. After declaration of the results, students can apply for revaluation / rechecking, photocopy of answer sheet through the examination section of the institute. Institute examination in charge forwards these applications for revaluation to the university examination cell. After receiving the photocopy students show the same to the concerned course teacher, discuss the grievances and seek advice. The examination section of the Institute follows up for quick redressal at the university level.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.unishivaji.ac.in/exam/Online-Forms-for-Revaluation-and-Photocopy

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Student admitted in the first year is made aware of the programme by taking orientation programme for students and parents. Also, they are made aware of each course in the syllabus by respective teachers. In a same way second year, Third Year & final Year students are made aware by orientation programme on the first day of respective year by respective teacher of the concern course for concern year. All the students from first to final year are made aware for their respective years courses to be taken by the institute which are not a part of programme but It helps to improve programme out comes and professional skills and also helps students to select their specialization for Masters. Program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students. PROGRAMME OUTCOMES: 1. Design Knowledge 2.

Problem Analysis 3. Design/Development of Solutions 4. Conduct Investigations of Complex Problems 5. Modern tool usage 6. The Designer and Society 7. Environment and Sustainability 8. Ethics 9. Individual and Team Work 10. Communication 11. Project Management and Finance 12. Life-long Learning

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.kpinstituteofdesign.org/pdf/po-col.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POS & POSS are assessed with the help of CO's of the relevant courses through direct and indirect methods. through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination, internal exams and home assignment. Throughout the semester the faculty records the performance of each student on each course outcome. Average attainment in direct method = University Examination (80%) +Internal assessment (20%) Indirect assessment strategies are implemented by embedding them in Student Survey, Employer Survey and Alumni Survey. Few of the POs are assessed based on relevant developed rubrics. University conducts examinations based on the result published by university. The Co's are measured based on the course attainment level fixed by the program. The assignments are provided to students, such that students will refer the text books and good reference books to find out the answers and understand the expected objective of the given problem. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject are conducted

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.kpinstituteofdesign.org/pdf/po-col.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

40

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://117.212.145.75:88/PreExam/Reports/xExamFormCheckListReport.aspx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.kpinstituteofdesign.org/pdf/feedback/SSS-Question-19-20.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- The College students conducted social community activities collaborating with different organizations such as Rotary Club of Gargi's. Fight against Thalassemia Organisation Maharashtra, Architect's and Engineers' Association (AE) Kolhapur. The purpose of collaboration is to enhance networking and learning the ability of working with different (multi-disciplinary) teams.
- The activities like arrangement and distribution of food meals from community kitchen, packaged drinking water bottles to frontline workers during Kolhapur flood crisis. Distribution of fodder to cows and buffaloes at Panjarpol, Kolhapur. Arrangement and distribution of food tiffin's to quarantine covid patients at home during Covid 19 crisis. Food packets distributed to Thalassemia patient's relatives catering basic food support during lockdown situation.
- It is observed that, the extension activities enhance the students 'academic learning experiences and inculcate the moral values and personality development skills in them. The disaster management activities during Kolhapur flood and Covid

19 crisis impart and sensitize students to social issues and holistic development and to move social responsibility from theoretical foundation to practical.

File Description	Documents
Paste link for additional information	https://www.kpinstituteofdesign.org/social.html
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

140

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

27

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

From the inception of the academic year, need-assessment for replacement, up-gradation, addition of the existing infrastructure which is carried out based on the suggestions from higher authorities, Institutional Head, Heads of the departments, administrator after reviewing course requirements, student computer ratio, budget constraints, working condition of the existing equipment and also student's grievances. The requirements regarding classrooms, infrastructure development and other equipment's are planned by Institute. Optimal deployment of infrastructure is ensured through conducting workshops, awareness programs, training programs for faculty on the use of new technology. Effective utilization of infrastructure is ensured through appointment of adequate and well system administrator. Institute provides huge collections of books in its central library. Also there is provision of having e-books, e-journals and e-Learning. Institute has well workshop area for the students to do practical and demonstrations which enhance the learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/criteria/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute always work on cultural activities for college student to improvement their stage performance and confidence institute provided for cultural event Require hall, public address system and lighting element etc. Yoga education can supplementary for university education it can prepare the student physically and mentally for the integration of their physical mental and spiritual faculties, so that student can become healthier and more integrated. Yoga education helps in self-discipline and self-control leading to immense amount of awareness. The objective of the events is

- To enable student to have good health
- To practice mental hygiene
- To process emotional stability
- To enhance all the activities of the student be it academic or sports social

Institute always work on sport activities for college student to improvement their physical performance and confidence institute provided for sport event Require indoor and outdoor grounds, sport equipment's and first aid kit etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/criteria/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

63.46

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

LIBRARY DETAILS: Library Details the Library plays a central role in enhancing the quality of academic and research environment in Education institutions. The Institute library is a place in the Institute where huge collections of reference books, journals, magazines, research projects, rare books, other knowledgeable books and newspapers are kept. These books are made available to the students to increase their knowledge and understanding on various subjects. The college library is an important hub of student life. There, student can check out books, conduct their research, find a quiet place to study, and maybe even flip through magazine. The students can extend their search with use of internet, e-books, e-journals etc. made available in the digital library. The Institute library exhibits positive impact on the academic achievement of the student. Students can perform better during examination and

placement as students are explored to the knowledge through various means. ILMS Details: The Institute installed Integrated Library Management System (ILMS) namely "elite software" in the year 2019. The Institute started using it in the year 2019. Library has provision of s/w such as 'auto Librarian, software for students & faculty members to search books by title/ author name etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.kpinstituteofdesign.org/pdf/criteria/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.6

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

4.3.1 IT- FACILITY

SR NO

DETAILS

1

COMPUTER LABORATORY

2

WIFI-FACILITY

COMPUTER LABORATORY DETAILS:

Computer laboratory plays a central role in enhancing the quality of academic and It facilities for institutions. The Institute computer lab provided computer desktops with high configuration hardware and software use for architectural and interior software's

The Institute Computer laboratory exhibits positive impact on the academic achievement of the student. Students can perform better during examination and placement as students are explored to the knowledge through various means, students and computer ration is maintaining by batch wise for intake of forty students. Ratio as 1:2 per batch

WIFI FACILITY DETAILS:

WIFI CAMPUS plays a central role in enhancing the quality of academic and It facilities for institutions. The Institute provided 50 mbps speed for WIFI AND LINE facility

PRINTING FACILITY DETAILS:

Printing facility provided for students for auto-cad drawing for a4 to a3 documents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/criteria/4.3.1.pdf

4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.71

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The comprehensive infrastructure of the College is constituted by elementary features like buildings, classrooms and playgrounds, and advanced attributes like ICT-enabled classrooms and library facilities. In order to achieve the objectives, set by the institution, maintains strong working relationships among parents, teachers and other institutions, in support of students. ensures all kinds of support and assistance towards the development of the college after having a budgetary allocation of fund for various purposes. to improve the physical condition of college and for the welfare of the students, institute provide fund for day to day maintenance of the college including electricity, water and other service charges, appointing teaching and non-teaching temporary staff over and above the sanctioned posts for the smooth functioning of the academic and administrative activities, funding for academic programmes like seminars, conferences/workshops, conducting ceremonies, college beautification, women empowerment, co-curricular activities, merit awards for academic and extracurricular excellence and other staff and students welfare programmes. While purchasing any product annual maintenance contract and warranty is kept as one of the important criterion. All common seminar halls, audio systems, play grounds, toilets, rest rooms are maintained by institute and Management. The Principal monitors the utilization of these spatial facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/criteria/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

6

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

8

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	https://www.kpinstituteofdesign.org/activity-reports-20-21.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

40

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Name of committee

4 st year

3nd year

2 nd year

1 st year

Anti- Raging

Committee

Saloni Sasne

Jeet Oswal

Ashitosh Patil

Namrata Potdar

Tejas Shinde

Mrunal Kulkarni

Sanjana Lagare

Avinash Suryawanshi

Trip

Committee

Ganesh Patil

Divya Sable

Sejal Galande

Pradyumna Deshpande

Rutuja Kamat

Mrunal Kulkarni

Akshay Patil

Piyush Rathod

Days

Committee

Neha Patel

Ankita Jadhav

Parth Doshi

Saijal Vathare

Rutuja Kamat

Sumit Chikodikar

Prathamesh Kadam

Arya Khot

Poster Design

Committee

Loyse D'souza

Biyanka Fernadese

Pritam Arawade

Nidhi Mutalik

Manasi Patil

Vaishnavi Patil

Atharva Patil

Sarthak Nalawde

Competition

committee

Ashwini M.

Mugdha Kotkar

Omkar Patil

Yashasini Kadam

Renu Shinde

Prathamesh Kumbhar

Nishant Porwal

Muskan Mujawar

Cultural

committee

Sampada Patil

Shivani Patil

Pawan Salokhe

Vishakha Rane

Sakshi Makote

Abhay Sanas

Rama Gholkar

Piyush Rathod

Sketching

committee

Asawari Jagtap

Manasi Tapkire

Shrddha Rokade

Akshay Ghule

Abhay Sanas

Renu Shinde

Prathamesh Kadam

Vrushali Jadhav

Sports

committee

Viraj Pawar

Digvijay Patil

Prasad Sutar

Yashasini Kadam

Sharavari Mohite

Sumit Chikodikar

Atharva Patil

Shweta Bairagi

Exhibition

committee

Mital Khandekar

Harshala Awari

Pritam Arawade

Shrddha Rokade

Meghana Chavan

Siddhi Boragaonkar

Neha Gawali

Anmol Lalwani

Anchoring

committee

Janhvi Oswal

Suvarna Yeola

Shrddha Rokade

Vishakha Rane

Abhay Sanas

Rutuja Kamat

Mahima Shaha

Nishant Porwal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

Kalaprabodhini's institute of Design has always emphasized on cultivating life skills & humanitarian nature into the students along with guiding them & making them focus on being highly creative, skilful & observant while they are completing the education. Going one step further, the graduated students The main purpose behind forming such a committee is to increase the amount of interaction & knowledge sharing between the pass out students & the budding interior designers, who are still pursuing the education, so that, the students will be able to get the much needed guidance regarding how exactly the field of interior designing functions on a practical level in the world outside the institute. One of the main purposes of the XPID committee is to provide scholarship to the students who find it to be hard to complete their education because of weak financial condition of their family. Encouraging students to do more, be more efficient & how to present yourself into the professional world while executing your dreams & ideas into reality, while designing & executing their work, is the another goal of the XPID committee.

File Description	Documents
Paste link for additional information	https://www.kpinstituteofdesign.org/objective-of-alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Nature of governance, perspective plans and participation of the teachers in the decision making bodies of the HEI:

- The institute is conducting a single program in the domain of

the design, i.e. Bachelor of Design;

- The institute encourages the staff and faculty to develop the professional competencies and ethics from day one of the institute;
- The institute vision and mission itself is evolving with the goal of providing arts leadership to the professionals and hence the major milestones in the perspective plan include the following activities;
- Offering certificate and diploma programmes in design sectors;
- Involve all sectors in the conduct and delivery of the educational programs and continuing education programmes;
- Collaborating with national and international design organizations and institute;
- Offer broad base education in the field of Arts and Design. The teachers of the institute are deeply involved in the management of the academic and administrative work of the institute. The following are few activities where in the teachers are involved:
 - Academic planning
 - Co-curricular and extra- curricular activities
 - Conduct of exhibition and seminars
 - Conduct of visits, tours and projects
 - Assessing students learning performance
 - Organizing different learning activities as per the academic plan of institute.

File Description	Documents
Paste link for additional information	https://www.kpinstituteofdesign.org/vision-mission-objective.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute develops a practice for decentralization by formation of various comities consisting staff, student and other stalk holders. participative management of the institute regarding this is done by taking regular meetings of all the prescribe comities which resulting in the outcome of the decisions taken and resulting in to follow of the above said participative management of different committees. 1) IQAC Committee. University had declared to adopt Choice Base Credite SystemSyllabus. For that A One Day Seminar had organized for the guideline on CBCS Syllabus structure for the Staff

of Kalaprabodhini's Institute of Design And Deccan Institute of Design. As a adopting the same syllabus for the both college. With this meeting Various knowledge were shared in staff of both college about the syllabus. It is good activity to communicate with other institute staff and there view about the syllabus. 2) Exam Committee- Due to the pandemic situation, University had instructed to conduct exam online by MCQ system. Concerned subject staff developed a question Bank in the converted format of syllabus into MCQ type questioning system. Same thing was being implemented in the university written examination. Students had been guidedforgiving reference mock up test.

File Description	Documents
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/activity/11.workshop-on-Revised-choicebase-credit-system.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The following are the Short term, medium term and long term goals identified by the institute. Consequent to that, the initiatives and action plans are developed by the institute. Short term goals 1. Developing system for practicing designers & research through training, collaborations and programs; 2. Faculty & student empowerment programs; 3. Foster activity based learning based to develop disciplinary minds, creative minds and innovative minds; 4. Establishment of image laboratory for holistic personality development inclusive of transferable skills, generic skills and life skills; 5. Developing network with industry and institutions; 6. Enhancing network with stakeholders- Alumina, Parents & academicians/industry experts; Medium term goals 1. Introduce sector specific programmes; 2. Prepare proposals and obtain grants for setting up of incubation center; 3. Establishment of IPR cell; 4. Development of digital platform for efficient & effective learning; 5. Developing the infrastructure for self-learning (all stakeholders) 6. Credit transfer facility in India and abroad. Long term goals 1. Setting up business activity in collaboration with alumna , industry & business; 2. Setting up research center 3. Collaboration with research institutes Nationally & Internationally; 4. Development of Design exhibition and digital platform; 5. Establishment of blended & digital platform for quality in

education;

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.kpinstituteofdesign.org/strategic-plan.html
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Powers & Duties of Trustees:- 1. Power: It shall be within the powers of the Trustees to do each and every thing mentioned in this Trust Deed jointly by majority of the Trustees Present and Voting. However they may appoint any one of them as Managing Trustee and authorized him to exercise all powers which they delegate to him. The Trustees & The Managing Trustees are also authorized to delegate part of their powers to the working Committee appointed as per this Trust Deed. 2.Duties:- All the Trustees are duty-bound to work to the best interests of the Trust and as per the provisions of Mumbai Public Trust Act, and this Trust Deed. The Institute has an organizational structure for its effective functioning and smooth running of the administrative activities as shown below-

committee chart

Trusties

.....

Chairman & Hon. Secretary

.....

Local Managing Committee

.....

Principal

..... •

Internal Quality Assurance Cell

.....

..... Sr. Faculty
Librarian Nonteaching Staff Committees

.....

Teachers Lib. Attendant Sr. Clerk Statutory Non Statutory

.....

Jr. Clerk

.....

Peon

Academic and Administrative committee

Principal

.....

Administrative Committees

Academic Committees

IQAC

Library Committee

Student Council

Research Committee

Purchase Committee

Examination Committee

Internal Complaints Committee

Exhibition Committee

Anti ragging Committee

Cultural Committee

Admission Committee

Alumni Association

Grievance redressal cell

Industry institute interaction Cell

Gymkhana Committee

Career Development Cell

Entrepreneurship Development Cell

File Description	Documents
Paste link for additional information	http://www.unishivaji.ac.in/GeneralStatut191213.pdf
Link to Organogram of the Institution webpage	kpoinstituteofdesign.org/directors.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following welfare schemes are available for teaching and non-teaching staff associated with the Institute: Extended maternity leaves and permission leave early for ladies staff members every year. Need based Training Programmes are arranged by Institute for the faculty. Faculty members are permitted to attend Training Programmes conducted at different institutions. Efforts to sign MOU with industries by which faculty are given training Encourage to acquire higher professional qualification by Non Teaching Staff. Free to pursue higher education Financial assistance for research paper presentation Following schemes available in the institute. Sr no Particular Percentage 1 Duty leave for attending Seminar /Workshop / Conference 100% 2 Medical Re imbursement yes 3 Maternity leave yes 4 Free tea/ coffee facility for teachers and other staff members. 100% 5 Refreshment & lunch / Dinner provided to all staff members at the time of organization of work shop, seminars. etc. 100% 6 The Registration charges and total expenses towards workshops,Conference etc are born by the College. 100% 7 Accidental insurance policy for Teaching & non teaching staff. 100% 8 Personal Library Scheme for faculty yes 9 Faculty Improvement Programme yes 10 Financial support from University for publication of Ph. D. Thesis in book form yes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute strictly follows all the basic recruitment and promotional policies as stipulated by UGC. Each and every faculty member completes the self-appraisal procedure every year in the format prescribed UGC. Self-appraisal is done on the basis of the following points:- Teaching learning process evaluation Specific duties / tasks assigned by Heads of the Department. Major contribution for the benefit of student/ staff / Institute. Awards/ Rewards obtained by the faculty and staff. Contribution towards extracurricular and cocurricular activities. Execution of exam duties assigned. Research contribution of staff in terms of research projects, publications and guidance provided to students for involvement in research .The management always plays a vital role in the performance appraisal of the staff. Annual increments and promotions in the grades are all implemented by the management on the basis of an individual performance indicated in the appraisal report. Management takes major financial decisions like implementation new salary structure, introduction of perks, rewards scheme etc. based on the outcomes of the review of the performance in appraisal report. Thus such review is used as an important tool and maintenance of high level of satisfaction among employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is carried out by college appointed auditors. The accounts of the College are audited regularly as per the Government rules .The internal auditor checks receipts with fee receipts and payments with vouchers and necessary supporting documents. He/She also ensures that all payments are duly authorized. The external audit is carried out by C.A. P.S.Kulkarni and Associates. in accordance with the standard on auditing issued by the institute of Chartered Accountants of India every year. The external auditor conducts statutory audit at the end of financial year. The report of external auditor for last two years along with audited Balance Sheet and Income and Expenditure account is enclosed. The last external audit has been completed in Jan-2022 for the session 2020-2021. Details of the audit are attached herewith. According to audit report the Balance Sheets, Statements of Income and Expenditure comply with the accounting standards, generally accepted in India.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource mobilization of funds. Policy- 1. The principle and

Management shall accept the development Grants / Funds for the development of Institute. As the institute is being non granted and self funded, the stallholders, professional and alumni have contributed for funding for beneficial of the students in the form of scholarship. 2. The facility members of Institute will conduct research consultancy activity for the commercial project and the fund so grant will be divided as 50%, 50% Basis. That is to say the total revenue generated will be divided as follow. • 50% in the account of Institute. • 50% distributed among Faculty and staff. 3. The Institute should prompt revenue generate activity such as Design Competition, Seminar, Conferences, Industry collaboration to generate revenue. 4.The Input to Institute finance will be from tuition fees and scholarship and shortage if any will be reimbursed by management from the society fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to increase the quality and confidence of the students, the institute conducts Seminars, Group projects, Field visit & Surveys, and encouraged to take part in various competition. At the beginning of every academic year, the IQAC moderate the academic and administrative plan of the Institute for the smooth running of various activities. The committee meetings are arranged frequently to discuss the quality Assurance of the institution. The plan is put forth in the staff meeting at the beginning of the academic year and the plan is modified according to changes suggested by the staff members. The staff members prepare the teaching plan at the beginning of academic year which helps to carry out teaching activities smoothly through following points. 1) Conducting Faculty Development program 2) Preparation and implementation of Innovative Teaching techniques of online teaching 3) Organising online workshop / Seminars for students. The Institute has an integrated frame work for quality assurance of the academic and administrative activities. At the beginning of the academic year, IQAC prepares an action plan for quality assurance. The institution involves stakeholders particularly students, teaching and non-teaching staff, management and society in planning, implementation and evaluation of the

academic programmes.

File Description	Documents
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/Minutes-of-Meeting-2020-2021.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Yes. The institute reviews its teaching learning process ,structure and methodologies and learning outcomes at periodic intervals through IQAC setup as per norms. The institute has following mechanism to review and implement teaching learning reforms.

- • The institute has assigned the internal monitoring work to concerend class cordineter of each program. The class cordinetersmonitors the curriculum and academic review through well documented process very similar to that of AAA.
- • The students feedback are obtained on teaching-learning process
- • The feed-back analysis is taken as the corrective measures in modifying teaching learning processes;
- • The institute also conducts the faculty development program to apply the higher learning initiatives and appropriate teaching methodology.
- • The lesson plan and course plans are developed by the institute.
- • These plans are reviewed by the experts before its implementation.
- • The following are the outcomes of such initiatives
- • Development of innovative case studies
- • Using problem solving at every course
- • Conduct of tutorial classes
- • Conducting learning activities based on skill requirements such as,

assignment, mini-project, exhibition, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.kpinstituteofdesign.org/pdf/feedback/Feedback-and-Action-taken-report.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute believes in promoting student diversity in Degree programmes. The Admission policy clearly states that equal opportunity will be given to all candidates as per the government of India guidelines. It pays special attention to admitting female candidates. Programmers and activities to ensure that all development initiatives integrate the concerns of both men and women, and that their needs are considered equally and equitably with the aim of attaining gender equality.

- Safety and social security -We have the CCTV facility into our

college campus, also in each class rooms, for the safety 24x7, with a recording facility in it. And as our college is situated in between a residential zone, social security stays strong 24x7.

- Counseling-our college conducted annual counseling programs for the fresh first year batch by Ar.Giriya Kulkarni, on the topic like professional equality.
- Mrs.Saroj Joshi is also appointed as a personal counselor at students level. our college also has availability of committee called sexual harassment, which helps students to discuss anytime anywhere on a sensitive topic with students as well as staff members,
- We also have committee called women's grievance committee which is meant for clarification of personal doubts and complains if any.

File Description	Documents
Annual gender sensitization action plan	<p><u>Annual gender sensitization action plan • Workshops, seminars, Guest Lectures • Campaigns • Student Research Projects • Poster exhibitions • Screening of movies and documentaries • Counseling • Anti Sexual Harassment Cell Gender sensitization Programm. • The Gender Action Plan seeks to guide action on embedding gender equality into organizational culture and ensuring an inclusive, gender-responsive workforce. • Gender audit is a tool to assess and check the institutionalization of gender equality into organizations, including in their policies, programmes, projects and/or provision of services, structures, proceedings and budgets</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms • Safety and social security -our college is totally secured by 24x7 security guards within the campus and we also have the CCTV facility into our college campus, also in each class rooms, for the safety 24x7, with a recording facility in it. And as our college is situated in between a residential zone,</u></p>

social security stays strong 24x7. • Counseling-our college conduct annual counseling programs for the fresh first year batch by Ar. Girija Kulkarani ,on the topic like professional equality, as our designing course program based on maximum interactive session, communication program, counseling program has maximum weight age ,we compulsorily conduct a counseling session for each new batch in our college, for overall discussion of course and syllabus, and overall technique to face this profession. • Saroj parijat is also appointed as a personal counselor at students level. our college also has availability of committee called sexual harassment, which helps students to discuss anytime anywhere on a sensitive topic with students as well as staff members, • we also have committee called women's grievance committee which is meant for clarification of personal doubts and complains • Common room-as our bachelor of design professional course is based on practical knowledge in the professional practice field various workshops are help in a common room with a interactive session with various professional in various field, which helps students to improve their personality with communication skill and also get to know how to work in a group, that helps to improve the gender equity within them. • The institution has a Student Association where girls and boys work together and organize various activities and events. • Institute has formed Ladies Complaint Prevention Committee (Internal Complaints Committee, formerly the NIRBHAYA SAMITI) that functions separately for the benefits of the ladies Employees and girl students.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

C. Any 2 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid Waste management- The college has conducted a green audit of its campus. However in Order to create awareness among the students separate dustbins have been provided to collect the dry solid waste and wet solid waste which is ultimately handed over to Kolhapur Municipal corporation for processing.
- The institute provides treated water to students through packaged cans which ultimately help in curtailing the treated water demand of the campus. Thus attempts are made to save precious water resources and energy required for treatment of water.
- Rain water is been harvested within campus to the boarwell existed in order to helps in recharge and to increse in watertable level.
- This is a Design college. So there are no laboratories. As a result hazardous Baiomedical waste and Hazardous chemicals and radioactive waste managementis not through the activities of the college. Hence question dose not arrange.
- For E waste,the institute has tieup with a agency which observes,advised and collect E waste generated during maintainence of computers,coপিeng machins,etc. The generated E waste isfurther carried out by them to recycle.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1_YIZ3I5ClfNFG5mMYwPLfYjs7X6AC0kD/view?usp=sharing
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute makes serious endeavours to maintain an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. The efforts are put to make the institute environment inclusive: by the various activities. To promote the awareness in the society and

students through cultural activities, institute has arranged a play named "Alorgan" It is a play taken from famous Bangali myths elaborating on the saving environment and creating awareness among the students and society about the relation between nature and human. To create the same in some different media through audio visual media, the institute tried the same by promoting through shortfilm making and releasing for the public. It has been promoted in the competition arranged by the Garden club and one of the staff of the institute has directed the same and which has been promoted by the institute. It has been awarded for the same. Students were encouraged to participate in poster design competitions organized by various collages on global issues which were faced by society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute regularly conducts activities to generate awareness drives for employees and students to inculcate values for being responsible citizens. Some of the regularly conducted activities are celebrating days like women's day, independence day, republic day, etc, sports week, , etc. Also, as mandated by various statutes and laws, there are various other committees like Library Committee, Placement Committee, Grievance Redressal Committee, The supporting emails, office orders and photos are placed. Further, being an academic institute our main focus is on sensitizing our students to become mature and responsible citizens of India. Their course curriculum compulsorily includes a course on Corporate Governance & Ethics and they have to participate in various social awareness programmes which is also a compulsory course as part of their curriculum. During this pandemic situation and the natural calamity occurred in this region in the form of flood, we have projected about the same in the form of doing different activities like Providing Food Package to the leishmania patients, Distribution of fodder to Gushala, Distribution of package drinking water to the flood affected peoples, Providing food packages during flood crisis through in affected area at bhogawati Sankal kolhapur.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following is the list of national and international commemorative days, events and festivals the institute celebrates every year and make the students and faculty to participate. Independence Day-15 August, 2020 Independence Day marks the end of British rule in 1947 and the establishment of a free and independent Indian nation. It also marks the anniversary of the partition of the subcontinent into two countries, India and Pakistan, which occurred at midnight on August 14-15, 1947. the institute celebrates the Independence Day every year. Principal hoist the flag and delivers speech highlighting about the significance of republic day. Teachers Day: 05 September, 2020 Teacher's Day is celebrated to acknowledge the challenges, hardships, and the special role that teachers play

in our lives. Teachers Day is one such event for which students and teachers equally look forward to. Republic Day: 26 January, 2021 Republic Day the date on which the Constitution of India came into effect on 26 January 1950 replacing the Government of India Act (1935) as the governing document of India and thus, turning the nation into a newly formed republic. The Institute celebrates the Republic Day every year. Chairman of the trust Ar.Vijay Gajabar host the flag and delivered the speech highlighting about the significance of republic day to the students and staff.

International Women's Day: 8 March, 2021 International Women's Day is a time to reflect on progress made, to call for change and to celebrate acts of courage and determination by ordinary women, who have played an extraordinary role in the history of their countries and communities. Institute celebrated International Women's Day on 8 March, 2021 institute has taken the lead in organizing the function in which all lady faculty members along with Principal, staff have participated. A cultural performances of the students were arranged and performed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice Workshop on Choice based credit system 2. Objectives of the Practice To understand about the new Choice Based Credit System and discussion and suggestions for the implementation of the same. 3. The Context The contextual features of the above said is to unite and discuss to the concerned staff of both the colleges where the same syllabus is running and about the challenging issues that needed to be addressed in designing and implementing of the system as this system is new to all the staff. 4. The Practice As this is the new system to be implemented ,from the academic point of view, it is been given much more flexibility and new avenues of study for the students as this would prove very much beneficial for the students who are trying for post graduation as these points to be counted for the admission. 5. Evidence of

Success Activity is successfully done as performance against targets, benchmarks and review. As University has given requirement of suggestions and information about CBCS, it has been done with the presence of concerned staff of both the college which will lead to understand the system of the CBCS. 6. Problems Encountered and Resources Required As this system is implementing for every academic year ,it needs to develop and to be implemented for concerned years ,instead of restricted for the only concerned academic year, all the staff are invited for better suggestions for implementations. 2. Title of the Practice 1.Online teaching and seminars 2. Objectives of the Practice To arrange the seminars on different topics about the curricular and co-curricular activities and subjects by the concerned eminent professionals and subject expert . 3. The Context The contextual features of the above said is to arrange the webinars and online interactive sessions for the concerned subjects of the syllabus and about the challenging issues that needed to be addressed in designing and implementing of the subjects and topics in the students work. 4. The Practice As considering the pandemic situation ,It was need to take online lectures to run the syllabus. It was taken very much effectively and helps students to get understand about the subjects and topics of the concerned years. In addition to these, the institute has arrange online webinars on different topics to give additional practical knowledge to the students. 5. Evidence of Success Activity is successfully done as performance against targets, benchmarks and review. As taking lectures by web media was the need of the time and to run the system, the students get to know very well about the lectures on the topics arranged. 6. Problems Encountered and Resources Required As this was conducted through web media by zoom app, some of the students had problems during connecting due to internate spped and range issue which they get overcome as we prior intimated about the schedule of concerned lectures by which they get prepared to get overcome of internet problem.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our vision is to give Education to promote "Design Cultured Society" To provide a platform to the students to enhance their skills/potentials as well as a sense of social responsibility from point of view of sustainable environment. As per the vision explained above our college gives priority to make compulsory for students of our college to participate in different competitions held which leads towards the social professional environment, and let students know the recent practice going on outside, which leads to exposure of recent up gradation in designing field Our institute try to give more exposure to the students to motivate to participate in the Landscape Design competitions arranged by the eminent organisation such as "Gardans Club". For the subsequent last couple of years, institute used to take part in the competition and achieved recognition constantly. This will helps the students to develop the contacts in the society from the professional point of view as there are lots of enquiries generated by admiring the landscape design ideas of the students. The institute always supports financially to participate in such competitions and guides the resources for developing scientific design and research culture.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- Considering mission and vision of the institute, institute had planned workshop to align the academic activities.
- Developing the academic plan based on the feed-back, experiences and the result analysis
- Designed, Implemented & Faculty Training Programme for a new outcome-based choice-based credit system (CBCS) curriculum.
- Develop the Course plan and lesson plan for a semester to comply programme outcomes.
- Planed & implemented student enhancement program (value added and transferable & skills)
- For effective implementation of above academic plan, academic calendar, course plan, lesson plan, had been prepared.
- Based on the new curriculum of choice-based credit system (CBCS) grade system CIE constitutes Internal Evaluation, assessment had been planned through committee structure & implemented for effective our come based curriculum.
- While preparing academic calendar for effective implementation outcome-based curriculum. University academic calendar had taken in to consideration for implementation of outcome-based curriculum following points considered:

1. Feedback forms from Students 2. Feedback forms from Teachers 3. Feedback forms from Alumni 4. Feedback forms from Employers.

- Detail Planning of implementation of course plan, lesson plan.
- Detail Planning of Lerner's, performers continue assessment measuring of programme outcomes and course outcomes.
- Due to pandemic condition curriculum planning had been divided in to experiential learning and online learning.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.kpinstituteofdesign.org/academic-calendar.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the pandemic condition for effective implementation of new CBCS curriculum academic calendar. the academic calendar had been prepared considering academic calendar from university following points had been considered for the preparation of the academic calendar

1. Flow Diagram of Curriculum Planning & implementation
2. Detailed Planning & Designing of Course plan, lesson plan for outcome based programe.
3. Detailed planning & implementation of continues assessment of each course plan & lesion plan for monitoring of effective curriculum, learners' performance assessment.
4. Workshops, Guest Lectures, seminars, for curriculum enrichment courses.
5. Workshops, Guest Lectures, seminars, for value added courses.
6. Workshops, Guest Lectures, seminars, for transferable & Generic Skill courses.
7. Considering Grade system of new CBCS curriculum detailed planning of continues assessment had been prepared for curriculum enrichment courses, value added courses, transferable & Generic Skill courses.

For the Conduct of continues internal evaluation following points considered - Students and faculty members get acquainted with Shivaji University rules, regulations and evaluation process through orientation programs. •Various workshops are conducted on syllabus framing, curriculum development and teaching methodology at Institute level in which unit wise evaluation schemes are finalized. •Evaluation process is thoroughly discussed in the meeting/ Lecture held by Principal and staff, as well as in class committee meetings with students. •Continuous assessment report of the course is displayed in respective studio every month. •The evaluation is an integral part of teaching learning process. So, the institution makes effective arrangements for the smooth

functioning of the evaluation processes. The institute has developed a appropriate mechanism for this purpose. •Thus, all stakeholders are consulted and their opinion is sought before any changes are affected, such prevailing information is given in the form of circulars and notices are displayed at prominent place. •Academic calendar is displayed, that adheres to the systematic conduction of institute level and university level examinations. Implementation of the evaluation reforms of the university:

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

76

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

76

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

76

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Cross -Cutting issues like Gender, Environmental sustainability, Human Values and Professional Ethics are

addressed through the curriculum and co-curricular & extra-curricular activities ENVIRONMENTAL STUDIES It gives basic knowledge about environment and issues related to it. It also includes creation of awareness about environmental problems and inculcate skills in students to identify and solve it, by participating in environment protection and improvement.

SUSTAINABLE INTERIORS The course gives knowledge of efficient use of our natural resources is vitally important to our futures. There is growing recognition within the sustainability movement that to be truly effective, a green facility must do more than effectively use natural resources. These facilities need to nurture the health, prosperity and general well-being of the inhabitants in the interior spaces.

COMMUNICATION SKILLS Improves the life skills and professional skills. It provides importance and effective use of non-verbal communication making students proficient in public speaking and presentation skills. It gives opportunity to students to utilize the principles of profession and technical writing for effective communication in the global world.

PROFESSIONAL PRACTICE It gives introduction to professionalism, design practice, working of design organization to the students. As well it gives detail introduction of code of conduct for the interior profession.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

75

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.kpinstituteofdesign.org/testimonials.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

12

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

34

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The 3-tier system is implemented for identifying the level of students. This system helps to identify slow learners & advance learners. An orientation program is conducted for all the first-year students in order to assess their skill set, learning needs with respect to soft skills, rural background problems and queries about basic knowledge. The advanced learners are provided with opportunities of evolving their design ideas. Their skills are also enhanced by conducting the expert lectures and by involving them in to the higher learning task/ideas. Strategies adopted for facilitating Slow Learners: The Institute assigns mentors to These mentors pay personal attention to those students who are reported to be slow learners by regular teachers in each class on every Saturday after the regular academic scheduled complicated. Strategies adopted for facilitating Advance Learners: Advance learners are identified through their interaction in class room and laboratory, concept understanding and articulation abilities etc., Students are encouraged to participate in local/national workshops and seminars to gain the knowledge of advanced topics. Advanced learners are motivated for PG programs by ex-students completed PG'S to take classes at UG level. Such a ex-students are encouraged to take part in Inter-Institute design competition.

File Description	Documents
Link for additional Information	https://www.youtube.com/watch?v=MmcNvk5Akzk
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
143	8

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Delivering lectures in interactive discussion, making students to participate during studio and theory by asking questions. Discussions about the stages of the project given for each subject. Students are involved in preparing the case study reports and presenting in class rooms. Participative Learning The importance of Participative learning is quoted as "Learning by doing" Assignment of case study, mini projects in each year to group of 3-4 students aids to inculcate the practice of team work task Encouragement for participation in various curricular, extracurricular activities like Project competition, Poster presentation, seminars and sports. Active learning is outcome of Participative learning. Problem Solving Methodologies: Example :- We give there one live fruit/vegetable to sketch in which following skills of the course has been developed. Observation - Design Proportions - Graphics/Design 1. Then we make them cut to cut the live products & sketch it. Where they learn Top view /side view- Graphics Sections

1. We make them to visuals the cut vegies
2. into some live product they are using in day to day life. Where they try to design some product & make a real scale model of it where they try to.
3. Imagination - Design product Scale model- working drawing/ technical

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.kpinstituteofdesign.org/activity-reports-20-21.html

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description

in maximum of 200 words

1. ICT can enhance the quality of education by increasing learner's motivation and engagement. Increased needs of students can be fulfilled by use of various tools of ICT
2. Faculties are assisted by helping to provide access to more and better educational content, for simulations of effective teaching practices by using e-resources like google classroom, digital learning resources
3. To cater the growing needs of online teaching during the pandemic Institute has used Zoon software for smooth conduct of classes.
4. The platform offers an online collaboration space in which teachers and students can share notes, chats, meetings, assignments and apps.
5. Faculties on this platform creates a digital hub that brings conversations, content, assignments and apps together in one place to create a vibrant learning environment.
6. The composition on ICT enables class rooms/seminar halls/labs is given below:

Name of the Class room

Type of ICT Facility

Classroom with LEC facility

4

Seminars Halls

2

Class rooms with WIFI

4

Seminars Halls with LCD Facility

2

Digital Class Room

1

Digital Class Room with LCD facility

1

Digital Class Room with ICT facility

1

Computer Lab with ICT with WIFI / LAN facility

1

Laptop

1

Video Camera

1

Audio System

1

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.youtube.com/watch?v=mmgsTPSUIWs

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

54	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency: All the students are made familiar about the transparency in the internal and external assessment of each course head. For internal assessment grading or marking continuous learning and assessment is required which results in to gradual progress at the end of the semester. Robustness in-terms of frequency and variety: The internal assessment is the 3-domain specific assessment. The assessment is done with respect to assessment of cognitive domain, psychomotor domain and affective domain; Internal assessment is done with the marks for each course as per programme structure in the syllabus approved by Shivaji University, While evaluating students for internal assessment, transparency is maintained by making them aware of the marks each stage for every assignment. In continuous assessment process, opportunities to improve marks are given to the students by giving them appropriate time and guidance for each assignment of each course As per the university rules, prior to forwarding these grade / marks to the university students verify and sign the grades/ marks given. This ensures fair grading system. External assessment grading is done by eminent teachers, professional stakeholders appointed by the university which ensures to the student's market related trends in interior design and professional approach towards each assignment.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.kpinstituteofdesign.org/pdf/syllabus/B.Des-Part-1-2.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism followed for redressal of grievances with reference to evaluation is as follows, At Institutional level: A grievance committee consisting of Principal, subject teachers and mentor is formed. The above committee verifies the nature of grievances. He/she is made aware of transparency in discussion. Mechanism to deal with examination related grievances. The assignment marking scheme is discussed by the faculty with the students. The attendance record of each student is maintained and due weight age is given for attendance in theory class and studio sessions, performance in assignments, tests, and timely submissions. The Institute encourages independent learning through project and paper presentations by students. At University level: The Institute has given the responsibility to exam in charge who takes care of university evaluation grievances. After declaration of the results, students can apply for reevaluation / rechecking, photocopy of answer sheet through the examination section of the institute. Institute examination in charge forwards these applications for reevaluation to the university examination cell. After receiving the photocopy students show the same to the concerned course teacher, discuss the grievances and seek advice. The examination section of the Institute follows up for quick redressal at the university level.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.unishivaji.ac.in/exam/Online-Forms-for-Revaluation-and-Photocopy

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Student admitted in the first year is made aware of the programme by taking orientation programme for students and parents. Also, they are made aware of each course in the syllabus by respective teachers. In a same way second year, Third Year & final Year students are made aware by orientation programme on the first day of respective year by respective teacher of the concern course for concern year. All the students from first to final year are made aware for their respective years courses to be taken by the institute which are not a part of programme but It helps to improve programme out comes and professional skills and also helps students to select their specialization for Masters.

Program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students. PROGRAMME OUTCOMES: 1. Design Knowledge 2. Problem Analysis 3. Design/Development of Solutions 4. Conduct Investigations of Complex Problems 5. Modern tool usage 6. The Designer and Society 7. Environment and Sustainability 8. Ethics 9. Individual and Team Work 10. Communication 11. Project Management and Finance 12. Life-long Learning

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.kpinstituteofdesign.org/pdf/po-co1.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POS & POSs are assessed with the help of CO's of the relevant courses through direct and indirect methods. through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on University Examination, internal exams and home assignment. Throughout the semester the faculty records the performance of each student on each course outcome. Average attainment in direct method = University Examination (80%) +Internal assessment (20%) Indirect assessment strategies are implemented by embedding them in Student Survey, Employer Survey and Alumni Survey. Few of the POs are assessed based on relevant developed rubrics. University conducts examinations based on the result published by university. The Co's are measured based on the course attainment level fixed by the program. The assignments are provided to students, such that students will refer the text books and good reference books to find out the answers and understand the expected objective of the given problem. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific CO of the subject are conducted

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.kpinstituteofdesign.org/pdf/po-col.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

40

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://117.212.145.75:88/PreExam/Reports/ExamFormCheckListReport.aspx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.kpinstituteofdesign.org/pdf/feedback/SSS-Question-19-20.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- The College students conducted social community activities collaborating with different organizations such as Rotary Club of Gargi's. Fight against Thalassemia Organisation Maharashtra, Architect's and Engineers' Association (AE) Kolhapur. The purpose of collaboration is to enhance networking and learning the ability of working with different (multi-disciplinary) teams.
- The activities like arrangement and distribution of food meals from community kitchen, packaged drinking water bottles to frontline workers during Kolhapur flood crisis. Distribution of fodder to cows and buffaloes at Panjarpol, Kolhapur. Arrangement and distribution of food tiffin's to

quarantine covid patients at home during Covid 19 crisis. Food packets distributed to Thalassemia patient's relatives catering basic food support during lockdown situation.

- It is observed that, the extension activities enhance the students 'academic learning experiences and inculcate the moral values and personality development skills in them. The disaster management activities during Kolhapur flood and Covid 19 crisis impart and sensitize students to social issues and holistic development and to move social responsibility from theoretical foundation to practical.

File Description	Documents
Paste link for additional information	https://www.kpinstituteofdesign.org/social.html
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

140

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

27

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

From the inception of the academic year, need-assessment for replacement, up-gradation, addition of the existing infrastructure which is carried out based on the suggestions from higher authorities, Institutional Head, Heads of the departments, administrator after reviewing course requirements, student computer ratio, budget constraints, working condition of the existing equipment and also student's grievances. The requirements regarding classrooms, infrastructure development and other equipment's are planned by Institute. Optimal deployment of infrastructure is ensured through conducting workshops, awareness programs, training programs for faculty on the use of new technology. Effective utilization of infrastructure is ensured through appointment of adequate and well system administrator. Institute provides huge collections of books in its central library. Also there is provision of having e-books, e-journals and e-Learning. Institute has well workshop area for the students to do practical and demonstrations which enhance the learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/criteria/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute always work on cultural activities for college student to improvement their stage performance and confidence institute provided for cultural event Require hall, public address system and lighting element etc. Yoga education can supplementary for university education it can prepare the student physically and mentally for the integration of their physical mental and spiritual faculties, so that student can become healthier and more integrated. Yoga education helps in self-discipline and self-control leading to immense amount of awareness. The objective of the events is

- To enable student to have good health
- To practice mental hygiene
- To process emotional stability
- To enhance all the activities of the student be it academic or sports social

Institute always work on sport activities for college student to improvement their physical performance and confidence institute provided for sport event Require indoor and outdoor grounds, sport equipment's and first aid kit etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/criteria/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

63.46

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

LIBRARY DETAILS: Library Details the Library plays a central role in enhancing the quality of academic and research environment in Education institutions. The Institute library is a place in the Institute where huge collections of reference books, journals, magazines, research projects, rare books, other knowledgeable books and newspapers are kept. These books are made available to the students to increase their knowledge and understanding on various subjects. The college library is an important hub of student life. There, student can check out books, conduct their research, find a quiet place to study, and maybe even flip through magazine. The students can extend their search with use of internet, e-books, e-journals etc. made available in the

digital library. The Institute library exhibits positive impact on the academic achievement of the student. Students can perform better during examination and placement as students are explored to the knowledge through various means. ILMS Details: The Institute installed Integrated Library Management System (ILMS) namely "elite software" in the year 2019. The Institute started using it in the year 2019. Library has provision of s/w such as 'auto Librarian, software for students & faculty members to search books by title/ author name etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.kpinstituteofdesign.org/pdf/criteria/4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.6

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

4.3.1 IT- FACILITY

SR NO

DETAILS

1

COMPUTER LABORATORY

2

WIFI-FACILITY

COMPUTER LABORATORY DETAILS:

Computer laboratory plays a central role in enhancing the quality of academic and It facilities for institutions. The Institute computer lab provided computer desktops with high configuration hardware and software use for architectural and interior

software's

The Institute Computer laboratory exhibits positive impact on the academic achievement of the student. Students can perform better during examination and placement as students are explored to the knowledge through various means, students and computer ration is maintaining by batch wise for intake of forty students. Ratio as 1:2 per batch

WIFI FACILITY DETAILS:

WIFI CAMPUS plays a central role in enhancing the quality of academic and It facilities for institutions. The Institute provided 50 mbps speed for WIFI AND LINE facility

PRINTING FACILITY DETAILS:

Printing facility provided for students for auto-cad drawing for a4 to a3 documents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/criteria/4.3.1.pdf

4.3.2 - Number of Computers

13

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.71

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The comprehensive infrastructure of the College is constituted by elementary features like buildings, classrooms and playgrounds, and advanced attributes like ICT-enabled classrooms and library facilities. In order to achieve the objectives, set by the institution, maintains strong working relationships among parents, teachers and other institutions, in support of students. ensures all kinds of support and assistance towards the development of the college after having a budgetary allocation of fund for various purposes. to improve the physical condition of college and for the welfare of the students, institute provide fund for day to day maintenance of the college including electricity, water and other service charges, appointing teaching and non-teaching temporary staff over and above the sanctioned posts for the smooth functioning of the academic and administrative activities, funding for academic programmes like seminars, conferences/workshops, conducting ceremonies, college

beautification, women empowerment, co-curricular activities, merit awards for academic and extracurricular excellence and other staff and students welfare programmes. While purchasing any product annual maintenance contract and warranty is kept as one of the important criterion. All common seminar halls, audio systems, play grounds, toilets, rest rooms are maintained by institute and Management. The Principal monitors the utilization of these spatial facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/criteria/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

6

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://www.kpinstituteofdesign.org/activity-reports-20-21.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

40

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Name of committee

4 st year

3nd year

2 nd year

1 st year

Anti- Raging

Committee

Saloni Sasne

Jeet Oswal

Ashitosh Patil

Namrata Potdar

Tejas Shinde

Mrunal Kulkarni

Sanjana Lagare

Avinash Suryawanshi

Trip

Committee

Ganesh Patil

Divya Sable

Sejal Galande

Pradyumna Deshpande

Rutuja Kamat

Mrunal Kulkarni

Akshay Patil

Piyush Rathod

Days

Committee

Neha Patel

Ankita Jadhav

Parth Doshi

Saijal Vathare

Rutuja Kamat

Sumit Chikodikar

Prathamesh Kadam

Arya Khot

Poster Design

Committee

Loyse D'souza

Biyanka Fernadese

Pritam Arawade

Nidhi Mutalik

Manasi Patil

Vaishnavi Patil

Atharva Patil

Sarthak Nalawde

Competition

committee

Ashwini M.

Mugdha Kotkar

Omkar Patil

Yashasini Kadam

Renu Shinde

Prathamesh Kumbhar

Nishant Porwal

Muskan Mujawar

Cultural

committee

Sampada Patil

Shivani Patil

Pawan Salokhe

Vishakha Rane

Sakshi Makote

Abhay Sanas

Rama Gholkar

Piyush Rathod

Sketching

committee

Asawari Jagtap

Manasi Tapkire

Shrddha Rokade

Akshay Ghule

Abhay Sanas

Renu Shinde

Prathamesh Kadam

Vrushali Jadhav

Sports

committee

Viraj Pawar

Digvijay Patil

Prasad Sutar

Yashasini Kadam

Sharavari Mohite

Sumit Chikodikar

Atharva Patil

Shweta Bairagi

Exhibition

committee

Mital Khandekar

Harshala Awari

Pritam Arawade

Shrddha Rokade

Meghana Chavan

Siddhi Boragaonkar

Neha Gawali

Anmol Lalwani

Anchoring

committee

Janhvi Oswal

Suvarna Yeola

Shrddha Rokade

Vishakha Rane

Abhay Sanas

Rutuja Kamat

Mahima Shaha

Nishant Porwal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Kalaprabodhini's institute of Design has always emphasized on cultivating life skills & humanitarian nature into the students along with guiding them & making them focus on being highly creative, skilful & observant while they are completing the education. Going one step further, the graduated students The main purpose behind forming such a committee is to increase the amount of interaction & knowledge sharing between the pass out students & the budding interior designers, who are still pursuing the education, so that, the students will be able to get the much needed guidance regarding how exactly the field of interior designing functions on a practical level in the world outside the institute. One of the main purposes of the XPID committee is to provide scholarship to the students who find it to be hard to complete their education because of weak financial condition of their family. Encouraging students to do more, be more efficient & how to present yourself into the professional world while executing your dreams & ideas into reality, while designing & executing their work, is the another goal of the XPID committee.

File Description	Documents
Paste link for additional information	https://www.kpinstituteofdesign.org/objective-of-alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year

E. <1Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Nature of governance, perspective plans and participation of the teachers in the decision making bodies of the HEI:</p> <ul style="list-style-type: none"> • The institute is conducting a single program in the domain of the design, i.e. Bachelor of Design; • The institute encourages the staff and faculty to develop the professional competencies and ethics from day one of the institute; • The institute vision and mission itself is evolving with the goal of providing arts leadership to the professionals and hence the major milestones in the perspective plan include the following activities; • Offering certificate and diploma programmes in design sectors; • Involve all sectors in the conduct and delivery of the educational programs and continuing education programmes; • Collaborating with national and international design organizations and institute; • Offer broad base education in the field of Arts and Design. The teachers of the institute are deeply involved in the management of the academic and administrative work of the institute. The following are few activities where in the teachers are involved: <ul style="list-style-type: none"> • Academic planning • Co-curricular and extra- curricular activities • Conduct of exhibition and seminars • Conduct of visits, tours and projects • Assessing students learning performance • Organizing different learning activities as per the academic plan of institute. 	

File Description	Documents
Paste link for additional information	https://www.kpinstituteofdesign.org/vision-mission-objective.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute develops a practice for decentralization by formation of various committees consisting staff, student and other stake holders. participative management of the institute regarding this is done by taking regular meetings of all the prescribed committees which resulting in the outcome of the decisions taken and resulting in to follow of the above said participative management of different committees. 1) IQAC Committee. University had declared to adopt Choice Base Credit System Syllabus. For that A One Day Seminar had organized for the guideline on CBCS Syllabus structure for the Staff of Kalaprabodhini's Institute of Design And Deccan Institute of Design. As a adopting the same syllabus for the both college. With this meeting Various knowledge were shared in staff of both college about the syllabus. It is good activity to communicate with other institute staff and there view about the syllabus. 2) Exam Committee- Due to the pandemic situation, University had instructed to conduct exam online by MCQ system. Concerned subject staff developed a question Bank in the converted format of syllabus into MCQ type questioning system. Same thing was being implemented in the university written examination. Students had been guided for giving reference mock up test.

File Description	Documents
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/activity/11.workshop-on-Revised-choicebase-credit-system.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The following are the Short term, medium term and long term goals

identified by the institute. Consequent to that, the initiatives and action plans are developed by the institute. Short term goals

1. Developing system for practicing designers & research through training, collaborations and programs;
2. Faculty & student empowerment programs;
3. Foster activity based learning based to develop disciplinary minds, creative minds and innovative minds;
4. Establishment of image laboratory for holistic personality development inclusive of transferable skills, generic skills and life skills;
5. Developing network with industry and institutions;
6. Enhancing network with stakeholders- Alumina, Parents & academicians/industry experts;

Medium term goals

1. Introduce sector specific programmes;
2. Prepare proposals and obtain grants for setting up of incubation center;
3. Establishment of IPR cell;
4. Development of digital platform for efficient & effective learning;
5. Developing the infrastructure for self-learning (all stakeholders)
6. Credit transfer facility in India and abroad.

Long term goals

1. Setting up business activity in collaboration with alumna , industry & business;
2. Setting up research center
3. Collaboration with research institutes Nationally & Internationally;
4. Development of Design exhibition and digital platform;
5. Establishment of blended & digital platform for quality in education;

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.kpinstituteofdesign.org/strategic-plan.html
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Powers & Duties of Trustees:- 1. Power: It shall be within the powers of the Trustees to do each and every thing mentioned in this Trust Deed jointly by majority of the Trustees Present and Voting. However they may appoint any one of them as Managing Trustee and authorized him to exercise all powers which they delegate to him. The Trustees & The Managing Trustees are also authorized to delegate part of their powers to the working Committee appointed as per this Trust Deed. 2.Duties:- All the

Trustees are duty-bound to work to the best interests of the Trust and as per the provisions of Mumbai Public Trust Act, and this Trust Deed. The Institute has an organizational structure for its effective functioning and smooth running of the administrative activities as shown below-

committee chart

Trusties

.....

Chairman & Hon. Secretary

.....

Local Managing Committee

.....

Principal

.....

Internal Quality Assurance Cell

.....

..... Sr. Faculty
Librarian Nonteaching Staff Committees

.....

Teachers Lib. Attendant Sr. Clerk Statutory Non Statutory

.....

Jr. Clerk

.....

Peon

Academic and Administrative committee

Principal

.....

Administrative Committees

Academic Committees

IQAC

Library Committee

Student Council

Research Committee

Purchase Committee

Examination Committee

Internal Complaints Committee

Exhibition Committee

Anti ragging Committee

Cultural Committee

Admission Committee

Alumni Association

Grievance redressal cell

Industry institute interaction Cell

Gymkhana Committee

Career Development Cell

Entrepreneurship Development Cell

File Description	Documents
Paste link for additional information	http://www.unishivaji.ac.in/GeneralStatut191213.pdf
Link to Organogram of the Institution webpage	kpoinstituteofdesign.org/directors.html
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Following welfare schemes are available for teaching and non-teaching staff associated with the Institute: Extended maternity leaves and permission leave early for ladies staff members every year. Need based Training Programmes are arranged by Institute for the faculty. Faculty members are permitted to attend Training Programmes conducted at different institutions. Efforts to sign MOU with industries by which faculty are given training Encourage to acquire higher professional qualification by Non Teaching Staff. Free to pursue higher education Financial assistance for research paper presentation Following schemes available in the institute. Sr no Particular Percentage 1 Duty leave for attending Seminar /Workshop / Conference 100% 2 Medical Re imbursement yes 3 Maternity leave yes 4 Free tea/ coffee facility for teachers and other staff members. 100% 5 Refreshment & lunch / Dinner provided to all staff members at the time of organization of work

shop, seminars. etc. 100% 6 The Registration charges and total expenses towards workshops, Conference etc are born by the College. 100% 7 Accidental insurance policy for Teaching & non teaching staff. 100% 8 Personal Library Scheme for faculty yes 9 Faculty Improvement Programme yes 10 Financial support from University for publication of Ph. D. Thesis in book form yes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

9

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute strictly follows all the basic recruitment and promotional policies as stipulated by UGC. Each and every faculty member completes the self-appraisal procedure every year in the format prescribed UGC. Self-appraisal is done on the basis of the

following points:- Teaching learning process evaluation Specific duties / tasks assigned by Heads of the Department. Major contribution for the benefit of student/ staff / Institute. Awards/ Rewards obtained by the faculty and staff. Contribution towards extracurricular and cocurricular activities. Execution of exam duties assigned. Research contribution of staff in terms of research projects, publications and guidance provided to students for involvement in research .The management always plays a vital role in the performance appraisal of the staff. Annual increments and promotions in the grades are all implemented by the management on the basis of an individual performance indicated in the appraisal report. Management takes major financial decisions like implementation new salary structure, introduction of perks, rewards scheme etc. based on the outcomes of the review of the performance in appraisal report. Thus such review is used as an important tool and maintenance of high level of satisfaction among employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is carried out by college appointed auditors. The accounts of the College are audited regularly as per the Government rules .The internal auditor checks receipts with fee receipts and payments with vouchers and necessary supporting documents. He/She also ensures that all payments are duly authorized. The external audit is carried out by C.A. P.S.Kulkarni and Associates. in accordance with the standard on auditing issued by the institute of Chartered Accountants of India every year. The external auditor conducts statutory audit at the end of financial year. The report of external auditor for last two years along with audited Balance Sheet and Income and Expenditure account is enclosed. The last external audit has been completed in Jan-2022 for the session 2020-2021. Details of the audit are attached herewith. According to audit report the Balance Sheets, Statements of Income and Expenditure comply with the accounting standards, generally accepted in India.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource mobilization of funds. Policy- 1. The principle and Management shall accept the development Grants / Funds for the development of Institute. As the institute is being non granted and self funded, the stallholders, professional and alumni have contributed for funding for beneficial of the students in the form of scholarship. 2. The facility members of Institute will conduct research consultancy activity for the commercial project and the fund so grant will be divided as 50%, 50% Basis. That is to say the total revenue generated will be divided as follow. • 50% in the account of Institute. • 50% distributed among Faculty and staff. 3. The Institute should prompt revenue generate activity such as Design Competition, Seminar, Conferences, Industry collaboration to generate revenue. 4.The Input to Institute finance will be from tuition fees and scholarship and shortage if any will be reimbursed by management from the society fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to increase the quality and confidence of the students, the institute conducts Seminars, Group projects, Field visit & Surveys, and encouraged to take part in various competition. At the beginning of every academic year, the IQAC moderate the academic and administrative plan of the Institute for the smooth running of various activities. The committee meetings are arranged frequently to discuss the quality Assurance of the institution. The plan is put forth in the staff meeting at the beginning of the academic year and the plan is modified according to changes suggested by the staff members. The staff members prepare the teaching plan at the beginning of academic year which helps to carry out teaching activities smoothly through following points. 1) Conducting Faculty Development program 2) Preparation and implementation of Innovative Teaching techniques of online teaching 3) Organising online workshop / Seminars for students. The Institute has an integrated frame work for quality assurance of the academic and administrative activities. At the beginning of the academic year, IQAC prepares an action plan for quality assurance. The institution involves stakeholders particularly students, teaching and non-teaching staff, management and society in planning, implementation and evaluation of the academic programmes.

File Description	Documents
Paste link for additional information	https://www.kpinstituteofdesign.org/pdf/Minutes-of-Meeting-2020-2021.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Yes. The institute reviews its teaching learning process ,structure and methodologies and learning outcomes at periodic intervals through IQAC setup as per norms. The institute has following mechanism to review and implement teaching learning reforms.

- • The institute has assigned the internal monitoring work to concerend class cordineter of each program. The class cordinetersmonitors the curriculum and academic review through well documented process very similar to that of AAA.
- • The students feedback are obtained on teaching-learning process
- • The feed-back analysis is taken as the corrective measures in modifying teaching learning processes;
- • The institute also conducts the faculty development program to apply the higher learning initiatives and appropriate teaching methodology.
- • The lesson plan and course plans are developed by the institute.
- • These plans are reviewed by the experts before its implementation.
- • The following are the outcomes of such initiatives
- • Development of innovative case studies
- • Using problem solving at every course
- • Conduct of tutorial classes
- • Conducting learning activities based on skill requirements such as,

assignment, mini-project, exhibition, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or

C. Any 2 of the above

international agencies (ISO Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	https://www.kpinstituteofdesign.org/pdf/feedback/Feedback-and-Action-taken-report.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>The institute believes in promoting student diversity in Degree programmes. The Admission policy clearly states that equal opportunity will be given to all candidates as per the government of India guidelines. It pays special attention to admitting female candidates. Programmers and activities to ensure that all development initiatives integrate the concerns of both men and women, and that their needs are considered equally and equitably with the aim of attaining gender equality.</p> <ul style="list-style-type: none"> • Safety and social security -We have the CCTV facility into our college campus, also in each class rooms, for the safety 24x7, with a recording facility in it. And as our college is situated in between a residential zone, social security stays strong 24x7. • Counseling-our college conducted annual counseling programs for the fresh first year batch by Ar.Girija Kulkarni, on the topic like professional equality. • Mrs.Saroj Joshi is also appointed as a personal counselor at students level. our college also has availability of committee called sexual harassment, which helps students to discuss anytime anywhere on a sensitive topic with students as well as staff members, • We also have committee called women's grievance 	

committee which is meant for clarification of personal doubts and complains if any.

File Description	Documents
Annual gender sensitization action plan	<p><u>Annual gender sensitization action plan • Workshops, seminars, Guest Lectures • Campaigns • Student Research Projects • Poster exhibitions • Screening of movies and documentaries • Counseling • Anti Sexual Harassment Cell Gender sensitization Programm. • The Gender Action Plan seeks to guide action on embedding gender equality into organizational culture and ensuring an inclusive, gender-responsive workforce. • Gender audit is a tool to assess and check the institutionalization of gender equality into organizations, including in their policies, programmes, projects and/or provision of services, structures, proceedings and budgets</u></p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms • Safety and social security -our college is totally secured by 24x7 security guards within the campus and we also have the CCTV facility into our college campus, also in each class rooms, for the safety 24x7, with a recording facility in it. And as our college is situated in between a residential zone, social security stays strong 24x7. • Counseling-our college conduct annual counseling programs for the fresh first year batch by Ar. Girija Kulkarani ,on the topic like professional equality, as our designing course program based on maximum interactive session, communication program, counseling program has maximum weight age ,we compulsorily conduct a counseling session for each new batch in our college, for overall discussion of course and syllabus, and</u></p>

overall technique to face this profession.

- Saroj parijat is also appointed as a personal counselor at students level. our college also has availability of committee called sexual harassment, which helps students to discuss anytime anywhere on a sensitive topic with students as well as staff members.
- we also have committee called women's grievance committee which is meant for clarification of personal doubts and complains
- Common room-as our bachelor of design professional course is based on practical knowledge in the professional practice field various workshops are help in a common room with a interactive session with various professional in various field, which helps students to improve their personality with communication skill and also get to know how to work in a group, that helps to improve the gender equity within them.
- The institution has a Student Association where girls and boys work together and organize various activities and events.
- Institute has formed Ladies Complaint Prevention Committee (Internal Complaints Committee, formerly the NIRBHAYA SAMITI) that functions separately for the benefits of the ladies Employees and girl students.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

- Solid Waste management- The college has conducted a green audit of its campus. However in Order to create awareness among the students separate dustbins have been provided to collect the dry solid waste and wet solid waste which is ultimately handed over to Kolhapur Municipal corporation for processing.
- The institute provides treated water to students through packaged cans which ultimately help in curtailing the treated water demand of the campus. Thus attempts are made to save precious water resources and energy required for treatment of water.
- Rain water is been harvested within campus to the boarwell existed in order to helps in recharge and to increse in watertable level.
- This is a Design college. So there are no laboratories. As a result hazardous Baiomedical waste and Hazardous chemicals and radioactive waste managementis not through the activities of the college. Hence question dose not arrange.
- For E waste, the institute has tieup with a agency which observes, advised and collect E waste generated during maintainence of computers, copieng machins, etc. The generated E waste is further carried out by them to recycle.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drive.google.com/file/d/1_YIZ3I5Cl_fNFG5mMYwPLfyjs7X6AC0kD/view?usp=sharing
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute makes serious endeavours to maintain an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities. The efforts are put to make the institute environment inclusive: by the various activities. To promote the awareness in the society and students through cultural activities, institute has arranged a play named "Alorgan" It is a play taken from famous Bangali myths elaborating on the saving environment and creating awareness among the students and society about the relation between nature and human. To create the same in some different media through audio visual media, the institute tried the same by promoting through shortfilm making and releasing for the public. It has been promoted in the competition arranged by the Garden club and one of the staff of the institute has directed the same and which has been promoted by the institute. It has been awarded for the same. Students were encouraged to participate in poster design competitions organized by various collages on global issues which were faced by society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The instituteregularly conducts activities to generate awareness drives for employees and students to inculcate values for being responsible citizens. Some of the regularly conducted activities are celebrating days like womans day, independence day, republic day, etc, sports Week, , etc. Also, as mandated by various statutes and laws, there are various other committees like Library Committee, Placement Committee, Grievance Redressel Committee, The supporting emails, office orders and photos are placed. Further, being an academic institute our main focus in on sensitizing our students to become mature and responsible citizens of India. Their course curriculum compulsorily includes a course on Corporate Governance & Ethics and they have to participate in various social awareness programmes which is also a compulsory course as part of their curriculum. During this pandemic situation and the natural calamity occured in this region in the form of flud, we have projected about the same in the form of doing differant activities like Providing Food Package to Thelisia mia petients, Distrubution of fodder to Gaushala , Distrubution of package drinking water to the flud affected peoples, Providing food packates during flood crisis throughin affected area at bhogawati Sankal kolhapur.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

D. Any 1 of the above

**Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following is the list of national and international commemorative days, events and festivals the institute celebrates every year and make the students and faculty to participate. Independence Day-15 August, 2020 Independence Day marks the end of British rule in 1947 and the establishment of a free and independent Indian nation. It also marks the anniversary of the partition of the subcontinent into two countries, India and Pakistan, which occurred at midnight on August 14-15, 1947. the institute celebrates the Independence Day every year. Principal hoist the flag and delivers speech highlighting about the significance of republic day. Teachers Day: 05 September, 2020 Teacher's Day is celebrated to acknowledge the challenges, hardships, and the special role that teachers play in our lives. Teachers Day is one such event for which students and teachers equally look forward to. Republic Day: 26 January, 2021 Republic Day the date on which the Constitution of India came into effect on 26 January 1950 replacing the Government of India Act (1935) as the governing document of India and thus, turning the nation into a newly formed republic. The Institute celebrates the Republic Day every year. Chairman of the trust Ar. Vijay Gajabar host the flag and delivered the speech highlighting about the significance of republic day to the students and staff.

International Women's Day: 8 March, 2021 International Women's Day is a time to reflect on progress made, to call for change and to celebrate acts of courage and determination by ordinary women, who have played an extraordinary role in the history of their countries and communities. Institute celebrated International Women's Day on 8 March, 2021 institute has taken the lead in organizing the function in which all lady faculty members along with Principal, staff have participated. A cultural performances of the students were arranged and performed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice Workshop on Choice based credit system
 2. Objectives of the Practice To understand about the new Choice Based Credit System and discussion and suggestions for the implementation of the same. 3. The Context The contextual features of the above said is to unite and discuss to the concerned staff of both the colleges where the same syllabus is running and about the challenging issues that needed to be addressed in designing and implementing of the system as this system is new to all the staff. 4. The Practice As this is the new system to be implemented ,from the academic point of view, it is been given much more flexibility and new avenues of study for the students as this would prove very much beneficial for the students who are trying for post graduation as these points to be counted for the admission. 5. Evidence of Success Activity is successfully done as performance against targets, benchmarks and review. As University has given requirement of suggestions and information about CBCS, it has been done with the presence of concerned staff of both the college which will lead to understand the system of the CBCS. 6. Problems Encountered and Resources Required As this system is implementing for every academic year ,it needs to develop and to be implemented for concerned years

,instead of restricted for the only concerned academic year, all the staff are invited for better suggestions for implementations.

2. Title of the Practice 1. Online teaching and seminars 2. Objectives of the Practice To arrange the seminars on different topics about the curricular and co-curricular activities and subjects by the concerned eminent professionals and subject expert . 3. The Context The contextual features of the above said is to arrange the webinars and online interactive sessions for the concerned subjects of the syllabus and about the challenging issues that needed to be addressed in designing and implementing of the subjects and topics in the students work. 4. The Practice As considering the pandemic situation ,It was need to take online lectures to run the syllabus. It was taken very much effectively and helps students to get understand about the subjects and topics of the concerned years. In addition to these, the institute has arrange online webinars on different topics to give additional practical knowledge to the students. 5. Evidence of Success Activity is successfully done as performance against targets, benchmarks and review. As taking lectures by web media was the need of the time and to run the system, the students get to know very well about the lectures on the topics arranged. 6. Problems Encountered and Resources Required As this was conducted through web media by zoom app, some of the students had problems during connecting due to internate spped and range issue which they get overcome as we prior intimated about the schedule of concerned lectures by which they get prepared to get overcome of internet problem.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our vision is to give Education to promote "Design Cultured Society" To provide a platform to the students to enhance their skills/potentials as well as a sense of social responsibility from point of view of sustainable environment. As per the vision explained above our college gives priority to make compulsory for students of our college to participate in different competitions

held which leads towards the social professional environment, and let students know the recent practice going on outside, which leads to exposure of recent up gradation in designing field. Our institute try to give more exposure to the students to motivate to participate in the Landscape Design competitions arranged by the eminent organisation such as "Gardans Club". For the subsequent last couple of years, institute used to take part in the competition and achieved recognition constantly. This will helps the students to develop the contacts in the society from the professional point of view as there are lots of enquiries generated by admiring the landscape design ideas of the students. The institute always supports financially to participate in such competitions and guides the resources for developing scientific design and research culture.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Future plan for Academic year 2021-2022 will be for existing programme such as Academic development Value addition courses, Personality Development Certificate courses, Sports Activities etc. As the syllabus is upgrading to CBCS i.e. Choice Based Credit System as per the university guidelines given. From that point of view, Institute is planning to encourage the students to arrange and take part in various workshops to be arranged which will helps to improve their skill development. Considering the pandemic situation, and after getting clearance, Institute is planning to start for Academic Development:

- Planning of some new programmes planning preparation of like, A) Diploma Courses
 - Diploma Course in Green Building Design
 - Diploma Course in Set Design
 - Diploma Course in Plumbing Design
- B) Certificate Courses
 - Jewellery Design
 - Communication Skills
 - Personality Development
- a) Value Addition Coursers for Skills for Interior Design
 - Pottery Workshop
 - Glass etching
 - Computer Presentation
- b) Value Addition Coursers for transferable soft skills
 - Personality Development
 - Yoga Mediation demonstration
- c) Sports Activity
 - Sports Day of the College
- D) Cultural activities-active participation in programs like in Youth festivals, Cultural events organised etc.